

Job Title: Planning Officer, FGS, P-4
Department/Office: OMA/Force Generation Service
Location: NEW YORK
Posting Period: 07/07/2017 - 05/10/2017
Job Opening number: DPKO/SEC1701/P-4/03

United Nations Core Values: Integrity, Professionalism, Respect for Diversity

Organizational Setting and Reporting:

The position is located in the Force Generation Service, Office of Military Affairs, Department of Peacekeeping Operation, and the incumbent will report to the Chief of the Force Generation Service.

Responsibilities:

The incumbent will be required to:

Develop and implement plans to generate military forces for United Nations peacekeeping operations.

Provide expert military advice on military matters, particularly as regards military equipment and structure of military units; coordinate, prepare and lead integrated initial pre-deployment and assessment missions; and coordinate the Reconnaissance Visits of the Troop Contributing Countries (TCCs) to the Field Missions.

Contribute to the development of support plans for missions; coordinate Mission-Specific TCC Guidelines and provide inputs to Force Requirements, Force Commander's Directives, Status of Mission Agreements (SOMA) and Status of Forces Agreement (SOFA).

Provide leadership for the Force Generation Team, which comprises members of OMA, Department of Field Support (DFS) and other specialists as required.

Coordinate the negotiation of the Memorandum of Understanding (MOU) with the TCC and DFS, from its inception and until it is signed.

Undertake updates of the MOU, when required.

Oversee the detailed organisation and equipment for military units and headquarters required for missions; evaluate the capability of countries' military units offered for missions and may be required to participate in Contribution Agreement Negotiations.

Participate in workshops, seminars and symposiums on peacekeeping operations, in order to further advance the understanding of the UN's capabilities and limitations. The incumbent is also responsible for the initial recruitment and further rotations of Staff Officers and UN Experts on Mission deploying to peacekeeping operations, in so doing dealing with the TCCs, DPKO, DFS and field mission civilian and military authorities as needed. The incumbent is as well responsible for the recruitment of contracted military officers seconded by their governments to specific positions in peacekeeping operations.

Organize and coordinate the recruitment process of the contracted officers, including forming the interview panel, coordinating the interviews and staffing the final recommendations of the panel.

Contribute to the drafting/ clearing of code cables, reports of the Military Adviser to the UN peacekeeping and political missions in the Field as well as other Offices in the UN Secretariat, in military component mission wide or thematic reports.

Prepare talking points, speeches, and take notes while accompanying the Military Adviser and other Senior Officials attending high level meetings.

Undertake these or similar duties anywhere within UN Headquarters, as well as in field missions

including deployment to the missions for up to 90 days.

Competencies:

Professionalism: Demonstrated professional competence and knowledge of theories and concepts relevant to military planning at the strategic and operational level. Knowledge of international affairs and understanding of peace operations. Knowledge of military planning process, from concept of operations through to force requirements. Knowledge of the work of a formation headquarters responsible for operational planning and interfacing with relevant non-military agencies. Ability to conduct independent research and analysis, identify issues, formulate concepts and options and make conclusions and recommendations. Ability to provide sound military advice. Ability to produce high quality work with limited supervision and in unfamiliar environments. Takes responsibility for incorporating gender perspectives and ensuring the equal participation of women and men in all areas of work.

Planning and Organizing: Develops clear goals that are consistent with agreed strategies; identifies priority activities and assignments; adjusts priorities as required; allocates appropriate amount of time and resources for completing work; foresees risks and allows for contingencies when planning; monitors and adjusts plans and actions as necessary; uses time efficiently.

Teamwork: Works collaboratively with colleagues to achieve organizational goals; solicits input by genuinely valuing others' ideas and expertise; is willing to learn from others; places team agenda before personal agenda; supports and acts in accordance with final group decision, even when such decisions may not entirely reflect own position; shares credit for team accomplishments and accepts joint responsibility for team shortcomings.

Qualification:

Education: Graduate of military command and staff college is required. A first level university degree in Political Science, History, International Relations or related field is desirable.

Experience: A minimum of seven years of progressively responsible experience in military profession is required, including experience in planning and ability to engage in discussions at the operational/strategic levels. Applicant must be an active service military officer in the rank of Army Lieutenant Colonel or equivalent in other services. Operational experience as a member of a peacekeeping/peace enforcement/peace support mission is required. Joint (Army, Navy, Air Force)/combined (within different Nations) planning experience is desirable.

Languages: English and French are the working languages of the United Nations Secretariat. For this post, fluency in English (both oral and written) is required; knowledge of French is desirable. Knowledge of another UN official language is an advantage.

Assessment Method:

Kindly note that you may, as part of the evaluation of your application for this position, be requested to undergo written knowledge-based assessment exercises, which may be followed by a competency-based interview.

Special Notice:

Circulation of this Job Opening is limited to Member States. Only serving military officers who have received authorization by their National Authorities to apply for this Job Opening will be considered. Appointments are limited to service on posts reserved for active military officers who serve on secondment financed by the support account of peacekeeping operations.